|  |  |  |
| --- | --- | --- |
| **Data identifying the data subject** | \* Name(s) |  |
| \* Surname(s) |  |
| \* Personal identity code or date of birth  *(Date of birth is indicated if a person does not have a personal identity code)* |  |
| **Data identifying the representative** *(filled in in the case of representation)* | \* Name(s) |  |
| \* Surname(s) |  |
| \* Personal identity code or date of birth  *(Date of birth is indicated if a person does not have a personal identity code)* |  |
| **Contact data** | \* Contact data for communication *(please select and enter)*: |  |
| Address |  |
| Telephone number |  |
| E-mail address |  |
| E-delivery mailbox  (E-delivery) | Mailbox activated Mailbox not activated. |

To the State Enterprise Centre of Registers

##### APPLICATION

##### FOR GETTING ACQUAINTED WITH PERSONAL DATA PROCESSED IN REGISTERS

##### AND/OR STATE INFORMATION SYSTEMS

##### (Date)

##### (Place)

In accordance with Article 15 of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) of 27 April 2016, I hereby a p p l y for (tick the appropriate box),

Information whether you have processed and, if yes, what my personal data (data of the person I represent) are processed in the following Registers and/or in the state information systems[[1]](#footnote-1) administered by the State Enterprise Centre of Registers *(enter the relevant ones or select from the list if an electronic application form is filled in):*

|  |  |
| --- | --- |
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| • | • |
| • | • |
| • | • |
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*NOTE. Information will be provided only from specified registers and information systems.*

Provision of information about the recipients of data to whom my personal data (data of the person I represent) processed in the above-mentioned registers and/or state information systems was disclosed during the period specified below *(if a person has not specified the period, information about the recipients of data will be provided for the last one year)*

|  |  |  |  |
| --- | --- | --- | --- |
| from |  | to |  |

*NOTE. Pursuant to Article 4 (9) of Regulation (EU) 2016/679, which establishes that ‘<...> public authorities which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients‘, the summaries of provision of personal data do not contain information on the submission of data to the pre-trial investigation institutions specified in Article 165 of the Code of Criminal Procedure of the Republic of Lithuania, to the main criminal intelligence institutions specified in Article 2 (11) of the Law on Criminal Intelligence of the Republic of Lithuania, as well as to intelligence institutions specified in Article 8 (1) of the Law on Intelligence of the Republic of Lithuania.*

\* I request the prepared document (*tick the appropriate box and enter additional information*):

|  |  |
| --- | --- |
| To be **e-mailed**: |  |
| To be delivered via the **E-delivery** system | If E-delivery mailbox is activated[[2]](#footnote-2). |
| To be send **by mail** to the following address: |  |
| I will pick it up in person at the following **unit** of the State Enterprise Centre of Registers: | [Choose or enter] |

Attached:

1. A copy of the document confirming the identity of the data subject, certified by a notary, or a copy of this document, certified in another manner established by legal acts (*filled in when the data subject sends the application by mail):*

|  |  |
| --- | --- |
| Document titles: |  |

2. Copies of documents confirming the representative’s identity and his/her representation, certified by a notary, or copies of these documents certified in another manner established by legal acts (*filled in when the representative sends the application by mail*):

|  |  |
| --- | --- |
| Document titles: |  |
| Identification data of the power of attorney[[3]](#footnote-3) |  |

3. Copies of documents confirming representation, certified by a notary, or copies of these documents certified in another manner established by legal acts (*filled in when the representative sends the application by electronic means*):

|  |  |
| --- | --- |
| Document title: |  |
| Identification data of the power of attorney[[4]](#footnote-4) |  |

|  |  |
| --- | --- |
|  |  |
| (Name, surname) (Signature)[[5]](#footnote-5) | |

***Personal data is processed at the State Enterprise Centre of Registers in accordance with the requirements of Regulation (EU) 2016/679.***

***You can read the rules for processing of personal data at the State Enterprise Centre of Registers at:*** [***https://www.e-tar.lt/portal/lt/legalAct/f14766c0656911e8ac27abd8fa093003/asr***](https://www.e-tar.lt/portal/lt/legalAct/f14766c0656911e8ac27abd8fa093003/asr)***.***

1. 1) Real Property Register and Cadastre; 2) Register of Legal Entities; 3) Population Register of the Republic of Lithuania; 4) Register of Powers of Attorney; 5) Register of Legally Incapable Persons and Persons with Limited Legal Capacity;

   6) Register of Property Seizure Acts; 7) Register of Wills; 8) Register of Marriage Contracts; 9) Bailiffs‘ Information system; 10) Information System of Legal Entities Participants; 11) Information System of Licenses; 12) Cash Restrictions Information System; 13) Information System for Electronic Health Services and Collaboration Infrastructure; 14) Information System *e-Invoice*; 15) Register of Contracts and Restrictions of Rights; 16) Information System for Civil Registration and Declaration of the Place of Residence; 17) National Information System for Delivery of Electronic Messages and Documents using Post Infrastructure (e-Delivery); 18) Information System of Producers and Disseminators of Public Information; 19) Information System of Lists of the Members of Political Parties. [↑](#footnote-ref-1)
2. If, during the sending of documents, it turns out that the E-delivery box is not active, the documents will be sent by e-mail. [↑](#footnote-ref-2)
3. To be filled in if the representation is supported by a power of attorney registered in the Register of Powers of Attorney (indicate the data identifying the power of attorney to make a search in the Register of Powers of Attorney, e.g. identification code of the power of attorney, the notarial register number, or the registration number granted by the person referred to in Article 2.138 (2) of the Civil Code of the Republic of Lithuania). In this case, it is not necessary to attach a copy of additional documents confirming the representation. [↑](#footnote-ref-3)
4. See footnote 3. [↑](#footnote-ref-4)
5. When the application is submitted electronically, it must be signed with a qualified electronic signature or created by electronic means that ensure the integrity and immutability of the text and identify the person submitting it. [↑](#footnote-ref-5)